

ADDENDUM #1
RFP #652508
BOOKSTORE CONSULTING SERVICES

The successful bidder, upon entering into a contract with the University and signing a nondisclosure agreement, will be furnished certain confidential information necessary to the performance of consulting services under the contract. Additionally, such services will include the formulation of a strategic plan for the University, which may partially consist of advice about competition in the marketplace. Therefore, any potential bidder is required to complete and submit the Bidder Conflict of Interest Form and Contract and Grant Disclosure and Certification Form to University of Arkansas, Office of Procurement Services, **on or before the Proposal Due Date of 2:30 pm, October 27, 2017.**

Via this Addendum, the attached "Bidder Conflict of Interest Form" shall become part of the required RFP documents and shall be returned with bidder's proposal.

Bidder Conflict of Interest Form

For any Request for Proposal ("RFP") that requires the submission of this form, it is the responsibility of a vendor or individual ("Bidder") desiring to be considered for a bid award to complete and return this form, along with the attached Contract and Grant Disclosure and Certification Form (together the "Forms"), on or prior to the date stated in the RFP for submission of these Forms. The purpose of these Forms is to give Bidders an opportunity to disclose any actual or perceived conflicts of interest. The determination of the University of Arkansas ("University") regarding any questions of conflict of interest shall be final.

A disclosure does not automatically result in the Bidder being removed from consideration. However, the University reserves the right, at the sole discretion of the University, to take any or all of the following actions at any point in the RFP process: (i) request further information from the Bidder, including but not limited to lines of business activity, ownership structure and affiliate information; (ii) a review of potential or actual conflicts of interest; and/or (iii) remove a Bidder from consideration.

A conflict of interest may exist in circumstances including, but not limited to, when (i) a Bidder is unable or potentially unable to provide impartial contract performance due to competing duties or loyalties; (ii) a Bidder's objectivity in carrying out the contract is or might be otherwise impaired due to competing duties or loyalties; (iii) a Bidder or any of its affiliates is in direct or indirect competition with the University; and/or (iv) a Bidder or any of its affiliates provides significant services or support for any direct or indirect competitor to the University. For purposes of this Form, an "affiliate" is defined as an entity that directly or indirectly controls, is directly or indirectly controlled by, or is under common control with the Bidder or has at least one common owner or shareholder with the Bidder.

Each Bidder must provide a list of all business activity and affiliates that may create any actual or potential conflict of interest in relation to this procurement. The list should indicate the name of the entity, the relationship, and a description of the conflict. Please use the chart below and attach additional pages as necessary.

Failure to disclose complete and accurate information may disqualify the Bidder.

Name	Relationship	Description

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and complete and that I agree to supplement this information if any further conflicts of interest arise or come to my attention.

Signature_____Title_____

Bidder Name_____Date_____

Contact Person_____Title_____

Phone Number_____Email Address_____