**Q&A #2**

**RFP #671500**

**Comprehensive Performance Based Certification System**

1. Question:

How many applicants do you expect to have in each of the three phases? This will affect our budget estimates.

Answer:

Vendor will only deal with designation applicants. We recommend planning for 6-10 applications with up to 6 qualifying for designation visit.  The total number of newly designated principals the past 3 years are: 1 in 2016, 2 in 2017, and 3 this year. This year 8 applications were scored and 3 qualified for site visits and designated.

1. Question:

Will the psychometric contractor be tasked with providing SME's for the project tasks, or do you already have a pool from which to choose?

Answer:

Assuming the SME refers to scorers for applications, that is up to the company to decide how many folks to use. You will need scorers for three sections: principal performance, student performance and the site visit team scores school performance. We have a pool of Designated Master Principals if the scoring company chooses to utilize them for scoring applications.

1. Question:

The RFP mentions three-member teams for site visits. Are these three people SME's? Or are they from our (or the provider's) team? Or a combination of both

Answer:

Currently, site visit teams are made up of two scorers from our current contracting company, 1 Arkansas educator and 1 Designated Master Principal.  The make-up of the team may contain more than one Designated Master Principal.