

## Q&A Addendum 2

### Video Observation System RFP 662663

**This document provides question and answer information pertaining to the above captioned RFP.**

**REMINDER:** It is the Respondent's responsibility to thoroughly examine and read the entire RFP document and any appendices and addenda to this RFP.

**Posted February 13, 2018**

**BID DUE DATE EXTENSION:** February 20, 2018 by 2:30 PM CST (one-week extension)

**Question:** Could you tell us more about the security escalation with HIPAA?

**Answer:** We need HIPAA compliant encryption at all points where data would be transferred. We also need the audit log documenting user access to video footage.

**Question:** What about camera IP Addresses? Who manages those?

**Answer:** The university uses both static and roaming IP addresses, but I am not sure what IT would choose for these cameras.

**Question:** Are cameras part of the bid because we didn't see any part numbers?

**Answer:** IP Cameras were listed as one of the items on the bid, but I did not specify part numbers to allow freedom of choice for bidders.

**Question:** Are the cameras PTZ?

**Answer:** Some are pan-tilt-zoom and some are not. We need the cameras to have the option to zoom in for close-ups on the face/mouth of clients. Installing cameras lower on the wall would certainly help us see the face of clients seated at tables. I do not know if this is possible, but we would welcome the option.

**Question:** Can the on/off button and the privacy button be combined into one button?

**Answer:** I do not think so. We need the ability to start and stop recording from the room, but that ability would not prevent someone from starting and stopping the recording from the web portal. The privacy switch would prevent any user from starting a recording from the portal, and that is essential for us.

**Question:** Are you wanting the installer to build the web portal?

**Answer:** The webportal is one of the primary parts of the bid. We need a portal that satisfies server-side HIPAA compliance with high levels of user specific permissions and the ability to securely store video footage.

**Question:** How many users do you anticipate?

**Answer:** We might have up to 15 or 20 users on the portal at any time.

**Question:** Are we the first set of questions?

**Answer:** Whitney has been handling other questions and has posted any that she has received for bidder review. As stated in the RFP document, all questions received have been addressed and posted to Hogbid.