UNIVERSITY OF ARKANSAS SYSTEM

Curriculum Management Software
RFP No. 230223

Q&A Addendum

This document provides question and answer information pertaining to the above captioned RFP.

REMINDER: It is the Respondent's responsibility to thoroughly read and examine the entire RFP and any addenda to the RFP.

1. Does this mean that Little Rock could choose one vendor while Pine Bluff could choose another?

   <u>Note also that the award may be split between respondents for each of the services for which proposals are requested.</u>

   Answer: No, it will be for maintaining curriculum across the UA System and potentially non-UA System institutions.

2. Mentioned in 10.2 of the RFP Document - there is a Word Document that is to be posted on Hogbid that has the actual RFP proposal sections to be filled out. I cannot seem to find this or any other document with the actual RFP questions for submission. Can you please advise?

   Answer: On the HogBid website, the document titled "RFP Document" is the Word version of the RFP document that is referenced in Section 10.2.

3. What is the total FTE (Full Time Equivalent) of the system that would utilize this service?

   Answer: See https://uasys.edu/about/

4. In as much detail as possible, can you elaborate on the motivation for a common course numbering schema across the system? Is this due to state regulations or a specific interest/operational need from the system itself?

Answer: The University of Arkansas System is moving from 14 separate (and multivendor) Student Information Systems to a multi-institution implementation of Workday Student. This has provided a unique opportunity to align course numbering across all institutions and provide a framework for other non-UA System institutions. We believe this will enhance transferability, degree planning, and student success.

5. Pg. 4, bullet point 7 - Projected Timetable of Activities - "Respondent Presentations (if necessary) - How will UARK determine whether or not presentations will be required?

   Answer: Whether presentations are necessary will be determined by the Evaluation Committee after review and evaluation of the proposals.

6. When is the scheduled Award Date for this RFP?

   Answer: The Notice of Intent to Award will be issued in April or May 2023.

7. In as much detail as possible, what is the process for award, who is involved in the decision making and does this need final executive or board approval?

   Answer: An evaluation committee will review the proposals following our standard procurement process. Once they have made their selection, it will be proposed to the President for approval.

8. Has the budget already been allocated & identified for this RFP?

   Answer: Yes.

9. Does any portion of this RFP and its necessary accompanying documents require a notary?

   Answer: No.

10. Regarding MSA/contract - will the contract document originate from UARK or the supplier?

    Answer: Section 9.27 of the RFP document addresses the formation of the contract.

11. Section 14. Specifications/Goals and Deliverables, 1st bullet point - What is UARK defining as "course management" and how does it differ from the use of the term "curriculum management" in this statement?

    Answer: Course management refers to the management of the course catalog including but not limited to course title, course numbers, and course descriptions, as well as the associated workflows for submitting and approving changes. Curriculum management is a broader term that may be inclusive of program curriculum and the associated

workflows for submitting and approving broader curriculum changes such as program of study changes.

12. Our understanding is that UARK is currently a Peoplesoft (UAConnect) institution but is planning to move to Workday in 2024-2025.

    Answer: The entire UA System is moving to Workday.

13. Will this be a Peoplesoft implementation or another SIS?

    Answer: It will not be a Peoplesoft implementation, this is not for a single institution, it is for the <u>university system</u>. See https://uasys.edu/campuses-units/

14. Is it the same instance across the system or would this be a multi-instance project with individual instances of the SIS across each campus?

    Answer: One instance of Workday, multi-institution configuration.

15. What is the target go-live date for software implementation? Are there any imminent deadlines for a live solution that this RFP is attempting to back into?

    Answer: Go-live date will be determined after review and selection of a vendor.

16. How important is it to be able to configure the solution without requiring IT or vendor support?

    Answer: Low-code / no-code SaaS solutions are always preferred.

17. Is there a requirement as part of the curriculum management tool to have the ability to analyze course, program, and pathway data for effectiveness - e.g. analytics to inform curriculum modifications, analyze pre-requisite effectiveness, create and protect pathways, etc?

    Answer: Any analytic functionality is always preferred; however, minimum functionality needed in the accepted software does not require it.