**Q&A #1**

**RFP #091818**

**Commencement Production Services**

1. Question:

Will a lift be provided to us in Barnhill Arena for setup?

Answer:

No.

1. Question:

For the recordings in Barnhill Arena, do you need the individual camera recordings or the overall event?

Answer:

We need individual recordings of each college ceremony.

1. Question:

May we substitute gear components listed in the RFP that are outdated and incompatible with a growing number of current systems with the guarantee that all substitutions are equal to or greater than the specified requirements, so long as the desired outcome is indistinguishable, for the sake of future-proofing the equipment contracted for the next seven years?

Answer:

Yes, but please indicate any significant substitutions.

1. Question:

What will be our level of collaboration and interaction with an internal team?

Answer:

There will be close collaboration with the Office of the Registrar (registrar and commencement coordinator), Athletics, Media Services, and Facilities Management.

1. Question:

Can you provide a detailed list of what will be provided at each location, both in terms of personnel and equipment (IE, what video input sources to be prepared for from UA Production Services in Bud Walton Arena)?

Answer:

Barnhill: No production personnel or equipment is provided.

Bud Walton: UA Production Services will provide the following:

* Multiple Cameras, with camera operators.
* Video Switching gear with operator
* Presidential teleprompter, with operator for the chancellor ONLY. Anyone else that will use must provide an operator.
* Video processors to format the signal to fit on the East/West Scoreboards and to DIM the scoreboard over all.
* Laptops for graphics, logos, and scripts
* Video recording gear, and video playback gear.

UA feeds the projectors with HDSDI 1080i59.94.

The vendor will likely need to provide a HDSDI distribution amplifier behind the stage.

9. Question:

Can you provide an AutoCAD file or a blank layout of each location with available steel structures for rigging notated?

Answer:

Drawings can be found at the link titled “Drawings” on HogBid.

10. Question:

 What is the size of the stage area that needs to be lit in Barnhill Arena?

 Answer:

 16ft x 32ft (16 stage panels).

11. Question:

 What is the size of the stage that needs to be lit in Bud Walton Arena?

 Answer:

 20ft x 48ft (30 stage panels).