**Q&A #2**

**RFP #091818**

**Commencement Production Services**

1. Question:

In the staging category for the Bud Walton event, there are no actual “stage” pieces listed. Does that mean that the Bud Walton arena is providing staging and labor for the actual stage?

Answer:

The staging is provided by and assembled by UofA Facilities Management, so that is not part of this bid.

1. Question:

In the staging category for Barnhill event, there are no actual “stage” pieces listed. Does that mean that the Barnhill arena is providing staging and labor for the actual stage? I do see 2 4x4 stage pieces required. I assume that is for a camera riser?

Answer:

The stage is provided by and assembled by UofA Facilities Management, so that is not part of this bid.

1. Question:

I do not see video engineers nor video graphics personnel listed. I assume those posts would need to be filled? Or are U of A personnel filling those posts?

Answer:

These need to be provided in the Spring for Barnhill Arena only. UA Media Services will provide this for Bud Walton Arena.

1. Question:

Will you be using video graphics? If so, will the University be supplying those and the personnel to operate them, or should I include those in my bid?

Answer:

Yes, but only for Barnhill Arena in the Spring. UA Media Services will handle this for Bud Walton Arena.

1. Question:

Are comparable substitutions for equipment acceptable?

Answer:

Yes, as long as they meet the expectations for a professional event production.