



**RFP06302023  
EVENT MANAGEMENT SERVICES  
ADDENDUM #2**

Section 8. PROJECTED TIMETABLE OF ACTIVITIES has been amended as follows.

**8. PROJECTED TIMETABLE OF ACTIVITIES**

The following schedule will apply to this RFP, but may change in accordance with the UA's needs.

<b>Action/Responsible Party</b>	<b>Date</b>
RFP Released (UA)	06/30/2023
Submit Questions (Potential Vendors)	07/26/2023
Submit Additional Questions (Due to RFP extension)	09/01/2023
Pre-Proposal Conference	09/05/2023
Respond to Vendor Question (UA)	09/18/2023
Proposal Submission Deadline	9/29/2023
RFP Evaluation Period	10/02/2023 - 10/16/2023
Down-Selection / Vendor Demo	10/18/2023 – 10/27/2023
Notification of Intent to Award	10/30/2023
Contract Negotiations Begin (upon intent to award)*	TBD
Service to commence (upon final legislative approval, if applicable)	TBD

\*UA places a value on all elements of this RFP. As such, after evaluation of Proposals and selection of Contractor(s), the UA reserves the right to further negotiate with the selected respondent on any or all elements, and to award accordingly.