Invitation For Bid (IFB)

IFB #01132026

Security Guard Services – Garvan Woodland Gardens

Q&A ADDENDUM #1

Friday, January 30, 2026

REMINDER: It is the Respondent's responsibility to thoroughly read and examine the entire Bid document and any addenda to the Bid.

Questions and Answers:

1. **Question:** Our company is not currently registered in Arkansas. If we begin the process of obtaining a Certificate of Authority from the Arkansas Secretary of State now, will we be eligible for the award, provided we are fully registered by the time of contract execution?
   Answer: Interested foreign suppliers may submit a bid prior to obtaining a Certificate of Authority. However, the awarded supplier shall be fully registered prior to contract execution.

2. **Question:** Does the prime contractor bidding on this solicitation require a specific Arkansas state security company license to be considered responsive, or is it sufficient that our employed security guards individually hold the required Arkansas licenses?
   Answer: Both the security guard company and the individual guards shall be licensed/registered in Arkansas, overseen by the Arkansas State Police (ASP) Private Security Division to ensure consistency and reduce liability.

3. **Question:** We are not yet registered in Arkansas. If we initiate the process for a Certificate of Authority now, will we remain eligible for award if fully registered by contract execution?
   Answer: See answer to question 1 above.

4. **Question:** Must the prime contractor itself hold an Arkansas security company license, or is it sufficient that our employed guards hold the required individual licenses?
   Answer: See answer to question 2 above.

5. **Question:** Is there an opportunity for a site visit please?
   Answer: Interested bidders may contact Rebecca Ohman, Executive Director of Garvan Woodland Gardens, at rlt002@uark.edu to schedule an optional site visit for Monday, February 2, 2026 from 9 AM – 4 PM CST or Tuesday, February 3, 2026 from 1 PM – 5 PM CST. Site visits are optional, so that interested bidders may understand the layout of Garvan as it relates to the scope of work and specifications. A site visit is not required to submit a bid or be considered for award. Questions will not be answered during site visits. All questions must be submitted to trevisan@uark.edu per the IFB Documents.