**Intent to Bid Form**

 Date

Mr. John Hardy
Senior Health Consultant
Segal
101 North Wacker, Suite 500
Chicago, IL 60606

**Re: University of Arkansas System Employee Discount Services Program, RFP No. 063022**

Dear Mr. Hardy:

This is to confirm that we have received the University of Arkansas System Employee Discount Services Program, RFP No. 063022, for the University of Arkansas System (UAS).

**We intend to submit a proposal for the following (check all that apply):**

* Employee Discount Services Program
* **We advise you that we will not be submitting a proposal.**

***Please confirm you satisfy the following minimum essential requirements or explain why you believe the requirement not to be relevant:***

| **Requirement** | **Confirmed (Yes / No)** | **Comment** |
| --- | --- | --- |
| 1. **UAS Branding** —discount platform must be able to accommodate some level of UAS branding.
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| 1. **UAS Ability to Exclude Specific Merchants –** UAS must be able to exclude merchants it deems inconsistent with its values.
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| 1. **UAS Ability to Exclude Competing Voluntary Benefit Options –** These include life and AD&D insurance, disability insurance, vision insurance, dental insurance, critical illness insurance, auto/home insurance, legal services and ID Theft protection.
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| 1. **Some degree of communications support to UAS in promoting the program initially and on an ongoing basis.**
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| 1. **Acceptable Account Management & Service Plan**—Named account manager that is professional and agreed upon by System staff with an annual plan designed to support UAS and its campus needs.
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The individual representing our company during the proposal process will be:

Representative Name: Telephone Number:

Sincerely,

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| --- | --- |
| Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Telephone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | E-Mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Company:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |

**Instructions for submission: Click on the Messaging/History in the left-hand side menu and on the following page create a "New" message and select "Individual User" (John Hardy) to send to. Once your attachment is uploaded, be sure to check the box to include your attachment with the email and then click "Send."**