

**Q&A Addendum**  
**Junior Razorbacks Promotional Items**  
**RFP 641073**

**This document provides question and answer information pertaining to the above captioned RFP, and will be updated as necessary.**

**REMINDER:** It is the Respondent's responsibility to thoroughly examine and read the entire RFP document and any appendices and addenda to this RFP.

**Posted May 15, 2017**

**Question:** Do you want the set up charges listed separately or factored into item cost?

**Answer:** Factored in

**Question:** Will you need adult and youth tee's?

**Answer:** Yes

**Question:** Do you want any clip attachment on the lanyards?

**Answer:** Yes

**Question:** Sunglasses, imprint on the lens or on the arm?

**Answer:** Arm

**Question:** What size beach ball?

**Answer:** Standard 16"

**Question:** Pocket Folders, do you need Business Card slits?

**Answer:** No

**Question:** What oz. water bottle? What material?

**Answer:** 20 oz. plastic

**Question:** What size notebook?

**Answer:** College ruled spiral notebook

**Question:** What length, color and size shoelace?

**Answer:** 28-32 inch length; two-color imprint; one-color shoelace

**Question:** There would be initial inbound shipping. Do you want that listed separately or factored into item cost?

**Answer:** Listed separately

**Question:** How many of each item would be shipped at a time?

- Answer:** We would like to fulfill as many as possible at time; however, weekly shipments may need to take place. Could range from 500 to 2500 or 5000 depending on member signups.
- Question:** Please outline in more detail the requirements for fulfillment program
- Answer:** UA would send over a spreadsheet of member names and addresses for mailings. Initial list would contain the largest number of members and weekly lists would vary in size.
- Question:** Would the items be inventory we warehouse but prepaid by UAF?
- Answer:** Yes
- Question:** Whether companies from Outside USA can apply for this? (like, from India or Canada)
- Answer:** Non-US companies can submit RFP responses. The minimal expectation is that all communications occur in written and spoken English
- Question:** Whether we need to come over there for meetings?
- Answer:** The respondent should indicate which activities will occur on-site and which activities will occur remotely.
- Question:** Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
- Answer:** The respondent should indicate which activities will occur on-site and which activities will occur remotely.
- Question:** Can we submit the proposals via email?
- Answer:** No