



MANDATORY PRE-PROPOSAL TELE-CONFERENCE

Comprehensive Multi-Media Archive Asset Management System

RFP No. 629583

Friday, January 20, 2017

10:00 AM CST

TRANSCRIPT

The purpose of this meeting is to provide a forum for vendors to obtain clarification about the RFP prior to preparing their responses.

Participants:

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UofA Team: Clayton Hamilton, Michelle Glover, Andrew Silvia, Chris Freet, Chris Church (Clearpointe)

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Reminders / Clarifications

- **Be sure to sign all bid documents where required and submit with your proposal!**
- All participants on this call will receive the transcript, which will include the information from the Q&A forum. Please make certain you have sent Whitney Smith an e-mail with your contact information (wesmith@uark.edu). Any questions related to this RFP that are received *after* the distribution of this Transcript will be addressed by Q&A Addendum and provided by email to all participants of the conference call of 1/20/17.
- **Arkansas Technology Access Clause:** As noted in the Standard Terms & Conditions Document for this RFP, found here <http://procurement.uark.edu/resources/documents/terms.pdf> (item #22 starting at the top of page 4), vendors are required to comply with this request by submission of a Voluntary Product Accessibility Template (VPAT) with their proposal.

Questions / Answers

Q: Is the University of Arkansas looking for the vendor to digitize the content for UAF-ATHL or is this something you will do before hand?

A: UAF-ATHL is looking to have supplied a “content transfer station” that can capture analog and SDI signals.

UAF-ATHL is requesting the vendor provide a methodology for digitizing and archiving legacy content including video / audio tape & film. This methodology should include options for using existing hardware, supplying new hardware, and/or using a 3rd party service. UAF-ATHL is requesting input from the vendor as to the best methodology to use for digitizing legacy content.

Q: Are you only looking for a Hardware solution with the option to go to the cloud, or is a completely cloud hosted solution adequate for this proposal?

A: UAF-ATHL is requesting a locally installed archive storage solution with the option to expand the capabilities of that solution to use cloud based storage.

Q: Do you have an estimate of the number of hours of legacy media that needs to be archived.

A: No, UAF-ATHL has not compiled an estimate of the amount of legacy content. However, the amount of legacy media should be considered extensive.

Q: If you were to estimate the amount of legacy content to be archived, is it in the hundreds or thousands of hours?

A: Thousands of hours.

Q: Are there any estimates or requirements for the number of simultaneous users that will require access to the new archive system?

A: For the public web-facing component, potentially 100 concurrent external users. Internal concurrent users could number 25.

Q: How is the network infrastructure architected and do you expect network connectivity to be included in the RFP?

A: The internal infrastructure provides 1Gbps and 10Gbps connectivity. Any connectivity requirements in excess of 10Gbps should be included in the proposal.

Q: From a server perspective, does the internal infrastructure consist of virtual or physical hosts.

A: Both physical and virtual servers are deployed in the current infrastructure. UAF-ATHL has deployed a highly available VMware infrastructure. The vendor should provide specific requirements for any supporting servers. If physical hardware is required, please include that hardware as part of the RFP response.

Q: How much starting capacity are you looking at?

A: 500TB (500 terabytes)

Q: Are you primarily looking at on premises solution or a cloud-based solution?

A: UAF-ATHL prefers an on premises solution with the option to migrate content to the cloud.

Q: Are you looking for the master copies of the media to be kept on premises, in the cloud or a combination of the two?

A: UAF-ATHL envisions that the master copies will be kept on premises for the near term. As part of the RFP response, UAF-ATHL is seeking a methodology and options for digitizing legacy content. This

should include options for cloud-based storage. UAF-ATHL prefers a solution that provides the highest performance for a reasonable investment. The solution should provide reasonably quick access to frequently utilized archived content.

Q: What codec formats are being considered for storage?

A: UAF-ATHL prefers a solution that provides for a minimal amount quality degradation while optimizing capacity.

Q: Where are the content deliverables being provided? Internal or External clients?

A: Both

Q: In reference to the 500Mbps of throughput, is that an aggregate?

A: Yes 500Mbps (500 megabits per second) is an aggregate and is intended as a minimum baseline standard.