

Addendum 4
ERP Solution
RFP 615190

This document provides updated information and clarification pertaining to the above captioned RFP and will be updated as necessary.

REMINDER: It is the Respondent's responsibility to thoroughly examine and read the entire RFP document and any appendices and addenda to this RFP.

1. **SOFTWARE DEMONSTRATIONS.** Evaluation of proposals is underway. The System would like to communicate some important evaluation dates to Respondents so that they can be prepared. This amendment updates Section 7, the RFP Timetable of Activities. Selection of finalists is expected on Friday, January 20.
The System demonstration scripts will be distributed following the notification of vendor finalists. Finalists will receive the detailed demonstration scripts two weeks prior to their assigned date. The general format of the four days of the demonstration presentation will be:
Monday, 930 – 600, Introductions, Company Qualifications, Financials
Tuesday, 800-500, Financials (continued), Procurement
Wednesday, 800-500, Human Resources, Payroll
Thursday, 730-500, Student Administration

2. **DATE PREFERENCES.** A response to this communication is required from Respondents. Software demonstration dates for selected finalists are planned for the weeks of Feb. 6-9 (Little Rock), Feb. 13-16 (Fayetteville), and Feb. 20-23 (Little Rock). This assumes three finalists, but the number of finalists is unknown at this time. Additionally, the System will be allowing Subject Matter Experts from various campuses to view the demonstration remotely using web presentation tools.
The coordinator and communication point for software demonstrations is Lynda Bertram in the System offices. Please respond to Linda Bertram with first and second choice of dates, and any dates that are unavailable. No date assignments can be guaranteed, but the System will make every effort to assign compatible dates once finalists are selected.
Lynda Bertram, lbertram@uasys.edu

All else regarding this RFP solicitation remains as is. Other than software demonstrations, further questions concerning all matters of this RFP should be sent via email to:

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