



UNIVERSITY OF ARKANSAS

MEMORANDUM

Office of Financial Affairs

TO: Whitney Smith, Buyer
Business Affairs
ADMN 321

FROM: Jean E. Schook 
Associate Vice Chancellor for Financial Affairs

DATE: November 2, 2015

RE: Award Recommendation for RFP R1052015

The evaluation committee for this RFP consisted of three University of Arkansas administrative staff who were chosen to represent a range of experiences and relationships with Finance and Administration, financial reporting, and risk management. These committee members are Jean Schook (Chair), AVCF, Susan Slinkard, AVCF, and Chuck Ramseyer, AVCF. Tim O'Donnell, Interim VCFA also served in a non-voting capacity.

The University received one response to the referenced RFP from EY (Ernst & Young, LLP). Responses were distributed to the evaluation committee on October 23, 2015, along with evaluation materials. The committee met on October 30, 2015 to discuss project scope and discuss preliminary ratings for the response received.

Final ratings from the committee members were provided to the committee chair on November 2, 2015, based on the scoring rubric in the RFP. The response from EY earned the maximum points available. The committee finds it in the best interest of the University of Arkansas to initialize award procedures with EY and hereby offers this recommendation.

The following were the key factors in the committee's recommendation that the University of Arkansas initialize award procedures with EY:

- The proposal demonstrated that the firm has committed the personnel and resources to developing a global support team specializing in higher education.
- The proposal presented a flexible plan with options in both scope of services and pricing to allow the university to proceed in a manner best suited to meet our needs.
- The proposal offers a primary contact, Bob Lammey, who has a proven track record in global operations from both an operations perspective as well as an advisory capacity, and is a nationally recognized expert in higher education global operations.

Summary Evaluation Sheet
RFP R1052015

Reviewer	EY (Ernst & Young, LLP)
Schook	100
Slinkard	100
Ramseyer	100

Whitney Smith 11/03/15