

**From:** Clayton E. Hamilton  
**Sent:** Wednesday, August 05, 2015 3:15 PM  
**To:** Whitney Elizabeth Smith <wesmith@uark.edu>  
**Cc:** Kenneth J. Haxel <khaxel@uark.edu>; Scott House <bhouse@uark.edu>  
**Subject:** Aircraft Refurbishment RFP 6152015

Whitney: the evaluation committee has completed the review and evaluation of proposals for the Aircraft Refurbishment RFP 6152015.

Proposals were received from the following vendors:

1. Elliott Aviation
2. Stevens Aviation

The evaluation committee met on Friday, July 3<sup>rd</sup> to begin the review of the proposals. The committee determined that calls should be held with each vendor to review the proposals and seek clarification of information presented in each proposal. Calls were held with each vendor on Friday, July 17<sup>th</sup>. The committee decided to request best and final offers from each vendor. The BAFO requests were sent to each vendor from the Purchasing Office on Monday, July 20<sup>th</sup>.

Best and final offers were received from each of the vendors on Friday, July 24<sup>th</sup>. The committee reviewed these final offers, and each committee member completed the evaluation forms and submitted to the chair of the committee. Attached is a summary of the evaluations.

The committee recommends the award of the Aircraft Refurbishment RFP 6152015 to Elliott Aviation. Evaluation forms and supporting documentation are being forwarded to your office.

Thank you for your assistance with this process.

**CLAYTON HAMILTON**

Senior Associate Athletic Director - CFO

**University of Arkansas Department of Athletics**

Broyles Athletics Center  
Post Office Box 7777  
Fayetteville, AR 72702

Office: 479-575-4548

Fax: 479-575-4859

E-Mail: [claytonh@uark.edu](mailto:claytonh@uark.edu)

Twitter: @ArkRazorbacks

Web: [www.ArkansasRazorbacks.com](http://www.ArkansasRazorbacks.com)

*Whitney Smith 8/7/15*

	<u>Clayton Hamilton</u>	<u>Ken Haxel</u>	<u>Scott House</u>	<u>Average</u>
<u>Elliott Aviation</u>				
Criteria A: Methodology and Quality of Proposed Services	35.0	35.0	35.0	
Criteria B: References and Experience	25.0	25.0	25.0	
Criteria C: Project Timeline	20.0	15.0	17.0	
Criteria D: Cost	19.0	19.0	19.0	
Overall Score	<u>99.0</u>	<u>94.0</u>	<u>96.0</u>	<u>96.3</u>

<u>Stevens Aviation</u>				
Criteria A: Methodology and Quality of Proposed Services	30.0	30.0	32.0	
Criteria B: References and Experience	20.0	20.0	20.0	
Criteria C: Project Timeline	15.0	20.0	20.0	
Criteria D: Cost	20.0	20.0	20.0	
Overall Score	<u>85.0</u>	<u>90.0</u>	<u>92.0</u>	<u>89.0</u>

*Whitney Smith*      *8/7/15*